

## Training of Trainers Workshop: Indicative Agenda

### Ramallah, Palestinian Territories, 8 - 10 May 2018

TIME	8 May	9 May	10 May
8:30	Welcome & Introductions	Learning review Daily intro	Learning review Daily intro
9:00-10:30	Housekeeping Workshop introductions	Effective communication (1) Practicalities in the training room (1)	Effective communication (2)
BREAK	10:30-11:00	10:30-11:00	10:30-11:00
11:00-12:30	Being a Trainer Theories of Learning (1)	DELIVERING PRESENTATIONS <i>(individual practice sessions)</i>	DELIVERING TRAINING SESSIONS <i>(small group practice sessions)</i>
LUNCH	12:30-13:30	12:30-13:30	12:30-13:30
13:30-15:00	Energisers Planning & Preparing: Learning objectives	Theories of learning (2) Different training techniques	DELIVERING TRAINING SESSIONS
BREAK	15:00-15:30	15:00-15:30	14:45-15:15
15:30-16:45	Designing a training session	Creating an effective learning environment Practicalities in the training room (2)	Assessing learning Evaluating training Workshop summary
16:45	Daily evaluation & programme for tomorrow	Daily evaluation & programme for tomorrow	
17:00	END	END	CLOSE